

Ciara Paterson

Looking to move home to Tramore from Scotland

W: <http://www.worky.com/ciara-paterson>

I currently living in Greenock in Scotland and have lived here since I was a baby with my mum, dad and dads family, however my mums side of the family live in Tramore and I am looking for jobs with a view of moving home to them for a while, I enjoy spending time with family. I have an interest in fashion, Admin and childcare. I am good natured and enjoy meeting new people, learning new skills and putting them into use. I enjoy being in busy and happy environments. I am a confident and quiet person with a positive and happy personality and outlook, Also extremely reliable and trustworthy individual with strong values and I pride myself on punctuality and reliability in anything I commit to. I am hard working and friendly with a lot of patience. I have excellent communication, listening, IT and customer service skills, I follow instructions and complete within deadlines and to a good ability. I am good at prioritising tasks and good at working in groups but also working on my own and dealing with public.

Ciara Paterson's Professional Experience

2013 - Present

James Watt College Greenock - Admin apprentice

I am currently doing an apprenticeship in James Watt College in Greenock as an admin apprentice however I am looking for a change of scenery as I feel it's not the place for me. throughout the apprenticeship I have become more confident with communication both face to face and over phones. I have also improved my IT skills as much as I could.

Ciara Paterson's Education and Qualifications

Second Level -

Scottish qualifications -

Standard Grades

Greenock Academy- Clydeview Academy

Art-3

English-4

Maths-4

History-3

Biology-4

Administration-3

Computing-3

French-4

Clydeview Academy

2011 to 2012

Intermediate 2 Qualifications (Clydeview Academy)

Admin - C

Biology - D

History - B

Employability Award (James Watt College)
