

Grace Shanahan

Experienced Admin/Freight Operative - Shannon, Ireland

W: <http://www.worky.com/grace-shanahan>

Operations & Sales
International and Domestic Freight Forwarding

Grace Shanahan's Professional Experience

- 2012 - Present **Expeditors Ireland Ltd - Air Import Clerk**
Air Import Customs Clearances.
Billing
Accruals.
Arranging Deliveries.
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- Key Skills AIR, Billing, Customs Clearances, Freight forwarding
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- 2009 - 2011 **CH Robinson Europe B.V. - Operations and Sales**
International & Domestic Freight Forwarder.
Ocean
Air
Road
Courier
Customs Clearances
Sales
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- Key Skills AIR, Billing, Customs Clearances, Freight forwarding, Ocean, ROAD, sales
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- 2007 - 2008 **Primeline Logistics Ltd - European Roadfreight Operations and Office Administrator**
European Road Freight
Collections, Deliveries
Office Administration
Accounts
Billing
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- Key Skills Billing, Customs Clearances, Freight forwarding, Office Administrator, ROAD
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- 2005 - 2007 **Twoway Aramex - Receptionist & Adminisrator**
Receptionist
Office Administrator
Air Freight
Export Clearances
Collections. Deliveries,
Billing
Freight Forwarding
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- Key Skills AIR, Billing, Customs Clearances, Freight forwarding, Office Administrator, Receptionist
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Grace Shanahan's Education and Qualifications

2010 **Certificate - AirFreight Security Training**
AirFreight Security Associates

2009 **Certificate - Computerised & Manual Payroll**
FAS

2009 **Certificate - Manual Handling**
FAS

2005 **Diploma - Computer Applications, Tourism Awareness**
St Patricks Comprehensive
