

Mohammad Asif

Experience Civil Engineer / Senior Quantity Surveyor -
Jeddah, Saudi Arabia

W: <http://www.worky.com/mohammad-asif>

I am searching a job for senior position level. Over the twenty years experience with Bachelor of Technology degree in Civil Engineering, I have full life cycle of a civil engineering project. In construction management, project engineering, execution, design review, site inspection, coordinate with clients consultant and sub contractors, contracts management, contracts administration, estimating, Quantity surveying, Tendering, planning & supervision of projects in, Hi rise buildings, Hospitals, Universities, Power station, Sub station, bridges, culverts, Drainage, industrial buildings, Air ports, Telecom buildings, and towers foundation.

In addition to my extensive retail experience, I have excellent communication skills. I always maintain a gracious and professional manner when communicating with people, including client, consultant, contractors and technical staff. My broad experience and range of skills make me a superior candidate for this position.

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Mohammad Asif's Professional Experience

2011 - Present

Saudi Binladdin Group (O&M) KSA - Civil Engineer

Responsibilities:

Plan, design and manage the development, maintenance of infrastructure and specific civil works projects; Supervise the construction and development of such projects to ensure their accordance to plans.

Ensure the safe, timely and well-resourced completion of projects.

Plan the work schedule on site in order to meet deadlines.

Supervise and monitor the work of the site labor force.

All regulations are respected and oversee general quality and safety controls.

Resolve any work-related issues and technical difficulties.

Oversee the selection and requisition of materials and follow-up with Procurement on the timely delivery.

Supervise and ensuring proper maintenance of equipments.

Attend regular meetings with clients, architects and consultants to understand and translate their requirements and update them on the work progress.

Prepare all necessary paperwork and ensure proper authorizations and approval.

Proper communication with the Project Engineer and prepare all required reports.

Key Skills

civil engineer, Coordinating with Client and Staff, Inspection, Management, Quantity Surveyor

2008 - 2011

Naqvi & Siddiqui Associats (Pvt) Ltd. - Senior Civil Engineer

Project: Maintenance & Construction of Relocation of eye & Neurosurgery Wards from Civil Hospital to Services Hospital Karachi. costing Rs 80.50 Million

Construction of Multi storied project "Muhtarman Benazeer Bhutto, Accident, Emergency & Trauma centre & Ancillary Services Complex Civil Hospital Karachi" costing Rs.2269.757Million.

Responsibilities:

Monitoring construction performances, assessing work quality, monitoring progress.

Reviewing engineering design of the project.

Reviewing change request, evaluating changed conditions of the project, making appropriate recommendations to the Technical Project Manager.

Updating progress on site to Planning on a weekly basis.

Interface between contractors and clients.

Review project contractor's plans, programs, schedules, reports of construction activities

Providing Technical support and advice to management, client and contractors

Supervision of day to day site construction activities

Preparation and submission of regular report to Technical Project Manager.
Supervision and providing technical assistance during dredging and reclamation construction works.
Observe site quality and safety practices.
To assist the project Director during the absence of the Project manager in reporting these milestones.

Key Skills civil engineer, Construction Management, Coordinating with Client and Main Contractor, Project Engineering, Quantity Surveyor

2007 - 2008 **Huawei Technologies - Civil Engineer**

Project: World Call CDMA WLL & GSM 900/1800 South Region Pakistan.

Responsibilities:

Monitor executions for the network civil work, installation, vendor management of all network elements, Buildings, air-condition, access roads, and shelters. Develop tactical and operational plans for the civil work roll-out according to the RFI, Sow and Contractual agreements.

Monitor progress on all elements of the project.

Writes contractual correspondence and assess and report on contractual disputes.

Coordinate the review and inspection of contractual specifications for compliance.

Administer all documentation required to fully execute a contract.

Establish and maintain a weekly contract status pipeline report.

Communicate contract policy and practice to internal business teams.

Work with internal or external business teams on issues and developments relative to assigned contracts.

Obtain and investigate requests for contract changes and participate in negotiations of such changes with the Sub Contractors.

Protect Clients against claims, look at potential savings for the client, variations/change Orders, receive contractors claims.

Teamwork, Cooperation and Communication Gives clear, concise and understandable instructions to staff, to avoid confusion, re-work and errors. Follows up with staff to ensure compliance with requirements.

Understands given instructions and implement them. Clarifies instructions when not clear.

Facilitates constructive discussion on contentious issues

All key stakeholders are kept informed of progress, problems and issues.

Key Skills civil engineer, Contracts Management, Quantity Surveyor

2004 - 2006 **Nortel Pakistan - Civil Engineer (Re joined)**

Project: PTML-GSM 900/1800 project Phase 3&4, South Region, Pakistan.

Responsibilities:

Monitor for the civil work, installation, vendor management of all network elements, Buildings, air-condition, access roads, and shelters.

Develop tactical and operational plans for the area- Ensure civil work roll-out according to the RFI, Sow and Contractual agreements.

Monitor progress on all elements of the project.

Project Implementation supervision.

Management of civil work/Electromechanical Work, installation, vendor management, contract handling, site inspection and acceptance, quality control, health and safety, commissioning.

Advise and assist the Client in effective contract interpretation administration and management as well as in the contract risk assessment.

Assess contractors' requests for contract variations for the scope of work and supply and time extensions, and advise and assist the client in preparing his statements

Advise and assist the Client in the change management of contractors' contracts.

Assess and evaluate the contractor's requirements for contract changes in terms of administrative substantive and construction changes.

Advise and assist the Client in preparing, inviting, evaluating, and negotiating the required bids for additional supply, work and services

Assess and evaluate the contractors' claims, prepare and present technical and contractual findings

to the client to avert such claims

Prepare and present technical and contractual findings to the Client for claims toward the contractors and advise and assist the Client to enforce such claims

Prepare and present technical and contractual findings to the

Client for dispute resolution and advice and assist the Client in negotiation, mediation, arbitration and litigation of manufacturing, construction and erection dispute.

Key Skills civil engineer, Coordinating with Client, Consultant and Sub Contractors, Site Inspection

2003 - 2004 **Arabian Gulf Co.KSA - Civil Engineer**

Project: Maintenance for Saudi telecom building at Riyadh, KSA.

Maintenance of Road, bridges and culverts for Ministry of Transport at Road # 301, Makka-Allaith-Alqufudha KSA.

Responsibilities:

Managed, execution and monitors of Sub contractors works to ensure their compliance with the job specifications and time plan.

Review design, specification and shop drawings, submit them to the client and get approval.

Implement overall plan productivity, quality and Engineering progress according to BOQ and specifications.

Prepared Operation and Maintenance Manuals.

Prepared of the quantity calculation of items involved / estimate and bill of material for the project.

Assigned responsibilities and job description to the project engineering team.

Participate in preparing project monthly reports.

Co-ordinate work with all other relevant disciplines. Preparation of technical proposals reports and to establish documents controls for as-built revisions and procedures.

Verification of contractor bills according to as per drawings and specifications.

Prepared look-ahead schedules for project.

Updating progress on site to Planning on a daily basis.

Assigned responsibilities and job description to the project engineering team.

Co-ordinate work with all other relevant disciplines.

Implement overall Engineering plan and monitor productivity, quality and progress.

Key Skills civil engineer, Management, Site Inspection

2000 - 2003 **Nortel Pakistan - Civil Engineer**

Project: PTML-GSM 900/1800 Phase (1 and 2) South Region, Pakistan.

Responsibilities:

Conducting prequalification evaluations, processing queries from tenders and preparing.

Participation in the bid evaluation process, ensuring the schedule is maintained and all activities follow the agreed tendering procedures.

Participation in tender negotiations, ensuring all agreed positions are clearly documented.

Preparing Bid Recommendations by obtaining input from technical and engineering staff.

Final negotiated position with the successful tendered is back drafted to form the final contract document.

Carrying-out post-award contract administration including:

Drafting of contractual letters.

Compliance with contract terms and conditions.

Negotiation of contract Variation Orders and Amendments.

Responding to and negotiating contractor claims.

Assistance in the forecasting of final contract values.

Provision of month valuations and financial details for reporting

Preparation of the quantity calculation items involved / estimate and bill of material for the project.

Preparation of technical proposals reports and to establish documents controls for as-built revisions and procedures.

specification and shop drawings, submit them to the client and get them approved.

Provided the overall project management for the civil work, installation, vendor management of all

network elements, Buildings, air-condition, power supply, access roads, mast and shelters. Develop tactical and operational plans for the area.

Civil work roll-out according to the RFI, Sow and Contractual agreements.

Key Skills civil engineer, Contracts Management, Coordinating with Client, Consultant and Sub Contractors, Site Inspection

1997 - 2000 **Prefab System (Pvt)Ltd Pakistan - Quantity Surveyor (Re Joined)**

Project: Permanent Exhibition centre for Export promotion Bureau Civic Centre Karachi,Pakistan.

Responsibilities: (on site)

Prepared of Bills and/ schedules of Quantities of materials, labors and services required in the construction and equipment of building, or engineering works. Study architects' and engineers building plans.

Measure and estimate building and material costs for projects. Administer the tendering process for subcontractors.

Visit building sites to monitor progress and to check that the work is to budget.

Prepared a statement of final account recording the actual cost of the project, offer services in value management.

Management of Projects contractual issues from commencement of contractual arrangements until settlement and final discharge of obligations.

To coordinate the overall process of administration and control of main and trade-contract agreements.

Evaluate and interpret Main Contract, Sub Contracts and Supply conditions and obligations. and advise Project team on liabilities and risks under the contractual arrangements.

Managed and secure Projects interests with necessary bonds, warrantees, insurances, undertakings, etc until final discharge of obligations.

Detect Variations and Changes to the Contract in liaison with the Quantity Surveyor and prepare, demonstrate, negotiate and follow up of Final Accounts, Variations and Claims,until settlement.

Developed and managed contractual issues related to time and cost implications, for all contractual arrangements Control, administration and reporting of each sub-contract/supply on the project.

Key Skills Contract Administration, Coordinating with Client, Consultant and Sub Contractors, Quantity Surveyor, Site Inspection

1995 - 1997 **Zaheeruddin Consultant (Pvt) Ltd. - Quantity Surveyor**

Projects: Third world research institute of Chemistry at H.E.J University of Karachi,Various Industrial buildings, Sub station. Power stations, marine time security & residential project in various places in Pakistan.

Responsibilities:

Prepared of Bills and/ schedules of Quantities of materials, labors and services required in the construction and equipment of building, or engineering works.

Prepared and valuation of progress and final payments in connection with any contract or sub-contract.

Prepared of specifications when required so to do.

Acting as arbitrator in cases of dispute in connection with building, or engineering work, when required so to do.

Study architects' and engineers building plans.

Measure and estimate building and material costs for projects.

Prepared reports about projected building costs for clients.

Administer the tendering process for contractors.

Visit building sites to monitor progress and to check that the work is to budget.

Recalculate costs if the design or materials change.

Certify progress claims from contractors.

Prepared a statement of final account recording the actual costs of the project. Offer services in value management.

Comparing building costs to similar buildings, prepared building feasibility studies.

When need to be practical, responsible, patient and accurate, with an eye for detail.

Key Skills Contracts Administration, Quantity Surveyor, Site Inspection

1991 - 1995 **Prefab System (Pvt) Ltd Pakistan - Quantity Surveyor**

Project: Precast Roof for Ittehad Construction.
Precast Roof for Grace Apparel (Pvt) Ltd.
Rifle Shooting Range for D.H.S.
Yasoob Truck Assembly Plant.
FCCCL/SFDAC Trading Centre.
Shell Shed at Keamari, Karachi.
Fotco Oil Terminal Trestle (Deck).

Responsibilities:

Prepared of Bills and/ schedules of Quantities of materials, labors and services required in the construction and equipment of building, or engineering works.
Prepared and valuation of progress and final payments in connection with contract or sub-contract.
Acting as arbitrator in cases of dispute in connection with building, or engineering work,when required so to do.
Study architects' and engineers building plans.
Measured and estimate building and material costs for projects.
Assist the tendering process for subcontractors.
Assist the Prepared a statement of final account recording the actual cost of the project,
Evaluate quotations obtained from different suppliers & subcontractors, ensure quantities and specifications are in line with tender and projects specifications.
Maintain proper records of agreed measurement-oriented/Item rate variation with the client's authorized representative and ensure compliance with such rates.
Assist, control and evaluate sub-contractors invoices and ensure the contractual obligations are satisfied and advice the project management on payments of the same.
Assist in collaboration with the Project Accountant and the Cost Control Engineer in collecting the data to prepare financial reports and cash flow forecasts and financial and contractual matters related to work on site.

Key Skills Contract Administration, Coordinating with Client,Consultant and Sub Contractor, Quantity Surveyor, Site Inspection

Mohammad Asif's Education and Qualifications

2001 **Bachelor/Degree - Bachelor of Technology (Civil Engineering)**
NED University Of Engineering & Technology Karachi, Pakistan

1991 **Diploma - Four years program of Associate Engineer (Civil Engineering)**
Jinnah Polytechnic Institute Karachi, Pakistan

1986 **second level/high school education -**
Hussainy Govt Boys Secondry School Karachi,Pakistan

Mohammad Asif's Additional Information

Links

Profile-Mohammad Asif - <http://www.workly.com>

Languages

Arabic - Intermediate
English - Intermediate
Hindi-Urdu - Fluent

Awards

Awarded By: Yi Xiang CEO Huawei Technologies

Types of Award: Best performer team gratefully acknowledges and appreciates the team work dedication and Enthusiasm.

Awarded Date: November, 2007

Project : World Call CDMA WLL TK Project, South Region, Pakistan.

Web Site: www.Huawei.com

Awarded By: Nabeel Saqib Project Director-PTML Phase-4 Nortel Pakistan.

Type of Award: Awarded certificate of excellence on my outstanding performance in achieving Rollout Targets.

Awarded Date: August, 2005

Project: PTML GSM 900/1800 Project Phase-4, South Region, Pakistan.

Web Site: www.Nortel.com
