

Sudhir Ajgaonkar

Human Resources Professional - Jubail, Saudi Arabia

W: <http://www.worky.com/sudhir-ajgaonkar>

- Total Recruitment Cycle
- Salary Administration
- Policy & Procedures
- Job Description
- Induction & Training coordination
- Employee Relation
- Performance Appraisal
- Liaison with Admin, Accounts and other department

Professional Experience

2007 - Present **Saudi Arabian Mining Company - HR Specialist**

- Total Recruitment Cycle
- Salary Administration
- Policy & Procedures
- Job Description
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- Employee Relation
- Performance Appraisal
- Liaison with Admin, Accounts and other department

Key Skills Administration, recruitment

Education and Qualifications

1987 **Bachelor/Degree - B.A.**
Mumbai University

Additional Information

Languages

English - Fluent

Interests

Reading, net surfing, watching TV serials, movies etc.

Awards

Bachelor of Arts with Economics and Sociology from Mumbai University
PG Diploma in Personnel Management from Welingkar Institute Mumbai
