

Ivan Allison

I am very definitely a Peoples Person. - Galway City., Ireland

W: <http://www.worky.com/ivan-allison>

- * Flexibility.
- * Attention to detail.
- * Communication and Administrative skills.
- * Management skills.
- * Ability to think on my feet.
- * Ability to work on my own initiative and or as part of a team.
- * Time management skills.
- * My ambition has always been to carry out any project to its full completion, and always in a way that is best for all concerned. From day one I have been part of many management strategies.

Professional Experience

2005 - Present

Galway Peoples' Resource Centre - Development Manager

Developing the ethos of the centre by meeting the needs of the public. Purchasing and funding to meet the running costs of the centre. Interviewing new personell for positions within the organisation and promoting people within the organisation.

1985-2005.

Area Manager.

I commenced working for this oil company in 1985 as a sales representative. Responsible for sales and accounts I was promoted to area manager after eight years. Holding this post I was responsible for:

- * Sales.
- * Accounts.
- * Staff.
- * Truck maintainance.
- * Staff rotas and defined areas.
- * Staff recruitment and disposal.
- * Product supply.
- * Product management.

Key Skills

<http://www.worky.com/people/>, Accounts, Management, Manager, Organisation, Purchasing, recruitment

Education and Qualifications

1974

Diploma - Leaving certificate, Diploma in Health and Safety, Employment Law and Community and Workplace Practices.

Kings Hospital secondry school and GMIT.
